



LODI CITY COUNCIL
Carnegie Forum
305 West Pine Street, Lodi

"SHIRTSLEEVE" SESSION

Date: February 12, 2008

Time: 7:00 a.m.

For information regarding this Agenda please contact:

Randi Johl

City Clerk

Telephone: (209) 333-6702

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Informal Informational Meeting

A. Roll Call by City Clerk

B. Topic(s)

B-1 Review of 2008-09 Community Development Block Grant Funding Requests and New Grading/Rating Matrix (CD)

C. Comments by Public on Non-Agenda Items

D. Adjournment

Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day.

Randi Johl
City Clerk



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Review of 2008/09 CDBG Funding Requests and New Grading/Rating Matrix

MEETING DATE: February 12, 2008

PREPARED BY: Community Development Department

RECOMMENDED ACTION: Review and comment on the annual Community Development Block Grant (CDBG) and HOME Program funding requests and new application grading/rating matrix.

BACKGROUND INFORMATION: A Public Hearing is being set for March 5, 2008, for the City Council to review and approve the City Manager's recommendations for funding for use of 2008/09 CDBG and HOME Program funding.

The City will receive \$692,597 in CDBG funds and \$253,041 in HOME Program funds from the Federal government in the coming fiscal year. This represents a 3.6% reduction in CDBG funds and a 3.5% reduction in HOME Program funds, from what was received for the 2007/08 year. To supplement the 2008/09 allocation from HUD, an additional \$86,504 of CDBG funds and \$89,875 of HOME funds are available for reallocation from completed or unused projects or services from previous years. After an application period that ran from December 4, 2007 to January 16, 2008, the City received a total of 10 applications from community-based organizations (CBO's) requesting a total of \$830,566.

On December 19, 2007, the City Council adopted a CDBG allocation policy that pre-determines a set-aside of 60% of the CDBG adjusted annual allocation for City projects and services, and 40% for CBO projects and services. The distribution of CDBG funding in accordance with that policy is as follows:

2008/09 CDBG Allocation	\$ 692,597
14% Program Admin¹	\$ (96,963)
Adjusted Balance	\$ 595,634
Reallocated Funding	\$ 86,504
Adjusted Balance Available for Distribution	\$ 682,138
60% Set-aside for City Projects & Services	\$ 409,283
40% Set-aside for CBO Projects & Services	\$ 272,855

¹ There is a 20% cap on Program Administration. SJ County takes 6% for Administration off the top of the initial HUD allocation. We, in turn, take the remaining 14% from the initial CDBG allocation to cover our Administration costs.

APPROVED: _____
Blair King, City Manager

Beginning this year, we are implementing a grading/scoring matrix for all CBO funding requests. This is intended to provide a standard of measurement to allow for an empirical rating of applicants. The rated score permits a ranking of each application. The Council is encouraged to discuss the criteria upon which applicants will be graded and the relative weight assigned to each factor. For example, is project readiness more important than a project's ability to leverage funds or the number of Lodi residents served?

Each application is rated on a grading scale that allows a maximum of 100 points, with the following categories for scoring:

Scoring Categories	Max. Points Allowed
Activity Management and Implementation	20 points
Readiness to Proceed	17 points
Cost Reasonableness and Effectiveness	16 points
Matching Contributions/Leverage	15 points
Past CDBG Performance	10 points
Activity/Project Need and Justification	9 points
Organizational Experience/Project Delivery	8 points
Meets National Objectives	3 points
Application Completeness	2 points

Each category has a list of questions and assigned point values that grade on the basic criteria that we have always used when reviewing applications, the applicants ability to carry out the proposed project and service in a timely manner and the proportionate funding levels for the clientele that are being served.

For those funding requests where a section of the grading matrix may not apply, such as the Past Performance category for those applicants that have never received a CDBG allocation, the maximum allowable points will be awarded so as not to penalize the applicant for not having received funding before.

A list of CBO applicants, their funding requests, and activity type is attached as Exhibit A. After completing the initial review of those applications, Staff has requested additional information from each and as of February 6th, the deadline for the submittal of supplemental information, only three of the four organizations have responded.

FISCAL IMPACT: N/A

FUNDING AVAILABLE: 2008/09 CDBG & HOME Program

Randy Hatch
Community Development Director

City of Lodi 2008-09 CBO Applications Received

Project - Organization	Project Description	Activity Type	Fund Request
Fair Housing Services San Joaquin Fair Housing	Provide required fair housing services, including telephone hotline for tenants and landlords, investigation of complaints, and fair housing testing.	Public Service	\$22,622
Food Distribution Programs Second Harvest Food Bank	Provide support for the administration of the Food Assistance, Senior Brown Bag, and Food 4 Thought Programs.	Public Service	\$10,000
Nutrition on the Move Emergency Food Bank of Greater Stockton	Provide an educational nutrition program to encourage healthy eating and an active lifestyle for lower-income households.	Public Service	\$4,500
Senior Nutrition Services Senior Service Agency of SJC	Provide nutritious home-delivered meals, or meals at a congregate site (LOEL), to Lodi seniors five days per week. Funding would allow upgrading of meal delivery system.	Public Service	\$16,125
Adult Day Care Programs Senior Service Agency of SJC	Provide staffing support and supplies to the Judy Brown Adult Day Health Care programs, which serve adults (mostly seniors) with mental and/or physical disabilities.	Public Service	\$893
Foster Child Counseling VBR Foster Family Agency	Provide a counseling program for children recently placed in foster care, including indiviudal and group counseling for attachment disorders and anger management.	Public Service	\$10,000
Walk-In Cooler/Freezer Replacement Salvation Army	Install a new walk-in cooler/freezer at the Salvation Army Food Bank to accommodate additional food storage and reduce the need for repairs.	Public Facility	\$45,000
Hope Avenue Apartments Landscaping Salvation Army	Complete landscaping improvements to the transitional housing site. Improvements will include sidewalk and ADA ramp installation, sprinklers, planting, and a gazebo.	Public Facility	\$41,000
Facility Expansion Emergency Food Bank of Greater Stockton	Construct a new food pantry, nutrition center, and administration building; demolish old facilities located in the warehouse.	Public Facility	\$7,060
Lodi Family Resource Center Community Partnership for Families of San Joaquin	Complete construction of the Family Resource Center in Blakely Park. The Center will provide social service information and referrals, health screenings, and other services to increase well-being and self-sufficiency of low-income households.	Public Facility	\$500,000
Lodi Community Center Facility Improvements SJC Human Services Agency	Improve the Community Center site by paving a parking lot and making site and landscaping improvements to meet Lodi's code requirements.	Public Facility	\$173,366
TOTAL FUNDING			\$830,566